

Sydney International Container Terminal Ltd (SICTL)

Receiving / Delivery – Processes 2018

SICTL Landside Process - Key Features



- **Carriers maintain full ownership** – of appointments, truck manifests, using information available in HPA Portal/TAS
- **HPA Portal** – Vessel Schedules, Container Enquiries, Container Storage, PRA, Reports
- **Truck Appointment System (TAS)** – Container Appointments, Truck Visit Manifests, and Truck Monitoring
- **Auto Gate (GOS)** – Driver Self Service – Driver needs unique Manifest PIN for each truck visit



HPA TAS Overview

2018

Truck Appointment System (TAS)

Concepts and Principles



Carrier Self- Service – Visibility, Simplicity, Flexibility, & Fairness

- **Carrier Access** - One Booking Account for each Trucking Company (ABN)
- **Visibility** - of schedules, containers, appointments, manifests, and truck performance
- **Appointment Release** - Regular and Ad Hoc Releases
- **Public Appointments** – Carrier book online after release
- **Private Appointments** – Apply to Terminal for Special cargoes (Late, OOG, Hazardous)
- **Ownership** – Each Carrier has ownership and control of its Appointments and Truck Manifests
- **Terminal Access** - A unique manifest PIN is issued for each approved truck visit



Key Features of HPA Portal and TAS

- **Vessel Schedules** – Receiving Time Windows, Import Availability & Container Storage Start Dates
- **Container Enquiry** – Container Enquiry and Storage amount Enquiry
- **PRA** – Online PRA input by Customers
- **Appointments**
 - Public Appointments – Carriers book online after Appointment Release
 - Private Appointments – Apply to terminal for Specials and Late Receiving
 - Visibility – Carriers can view all appointments and manifests
- **Truck Manifesting** – Carriers submit truck manifest online
- **User Management** – Carriers manage their staffs' access to TAS
- **Shipping Companies** – Online Enquiries and Reports



Vessel Schedule

- Receiving Windows
- Import Availability
- Import Storage Start

Export Pre-Receipt Advice (PRAs)

- Shippers with PRA EDI process – Send to HPA or via 1-STOP
- Shipper input Export PRA's via HPA Portal or via 1-STOP

Import eIDO

- Carrier submits Container number at Appointment Confirmation
- Carrier submits Container eIDO prior to Manifesting



Public Appointments

- **Releases**
 - 1st Regular Release – 2 working days prior
 - 2nd Regular Release – 1 working day prior
 - Ad Hoc Release – On a needs basis
- **Booking Appointments:**
 - Maximum appointments per booking request – 4 (across time zones and directions [Imports, Exports, Unspecified])
 - Time Intervals between booking requests – 10 seconds
- **Confirm Appointments - Must be done within 2 hours of Booking**
 - Exports – Vessel Voyage +Gen/Reefer/Empty. Provide Container number before manifesting.
 - Imports – Container Number. Provide EIDO PIN before manifesting.
 - *NO Booking/Confirmation/Listing 15 minutes before Time zone Start!*
- **Listing** – Please List unwanted Appointments early so that other Carriers can utilise



Private Appointments

- Use - For Specials (OOG, Hazardous) and Late receivals only
- Request - by email 1 day prior – via SICTL landside coordinator
- Booking and Confirmation
 - By Terminal only, at terminal's discretion
 - **Appointment is for named Carrier, and specified Container**
- No Listing of Appointment

Truck Manifesting using TAS



- **Truck Manifesting**
 - Every truck visit must be manifested.
 - The Carrier will receive a unique Manifest PIN for each accepted Truck Manifest
- **Before Manifesting**
 - Appointments confirmation accepted (valid Container record)
 - Import EIDO PIN submitted and accepted
- **Manifest Details**
 - Input Driver MSIC
 - Input Truck Rego + Trailer type + Side-loader Flag
 - Select Appointments (and Containers) from List
 - Drag & Drop into Container position on truck
 - Select Export Reefer Door Direction
 - HPA will accept truck manifest but warn Carrier of delivery impediments
- **Check and Update Manifest before Time-zone Start**
 - Check Impediments – Payments, Holds, Container in yard?
 - *NO more changes to Truck manifest 15 minutes prior to time-zone start!*

Checks before you send your Truck



- **Please check that your Truck Manifest is correct and accurate**
 - Container Readiness – In yard, Released, Storage payments cleared
 - Truck Readiness – Truck suitable for manifested exchange, COR Requirements
 - Mass Limit - Mass Limit applicable to the truck. Mass Limit identifier number is required for HML, CML and permit mass limit categories. Not required for GML
 - FUPS – Identify if the truck has FUPS
 - Truck driver has the Mass limit identifier number relevant to the truck visit
 - Container positions on truck
 - Driver MSIC and Site Induction
 - Manifest PIN – Ensure that the Truck Driver has the PIN for the Visit
- **15 Minutes before Time Zone Start- Everything must be Finalised**
 - NO new Appointments or Appointment changes
 - NO new Truck Manifests or Manifest changes
 - *Truck Registration and Driver MSIC can be updated at the Terminal Gate*
- **Truck Arrival**
 - *Arrive within the allocated Time Zone!*
 - *Early and Late Trucks will be turned away!*
 - *Make amendments at the Driver Amenity Building where necessary*

Truck Appointment System (TAS)

Billing Implementation Roadmap



Landside Service Charges

Tariffs

- Please refer to hpaportal.com.au, drop down 'About' tab for latest landside Tariffs

<i>Charge Items</i>
<ul style="list-style-type: none">• Container Storage
<ul style="list-style-type: none">• Appointment Fees• Customer Annual Subscription
<ul style="list-style-type: none">• PBLIS Penalties• Manual Processing – WIM and Height• Special Handling Fees

Truck Appointment System (TAS)

Carrier Processes



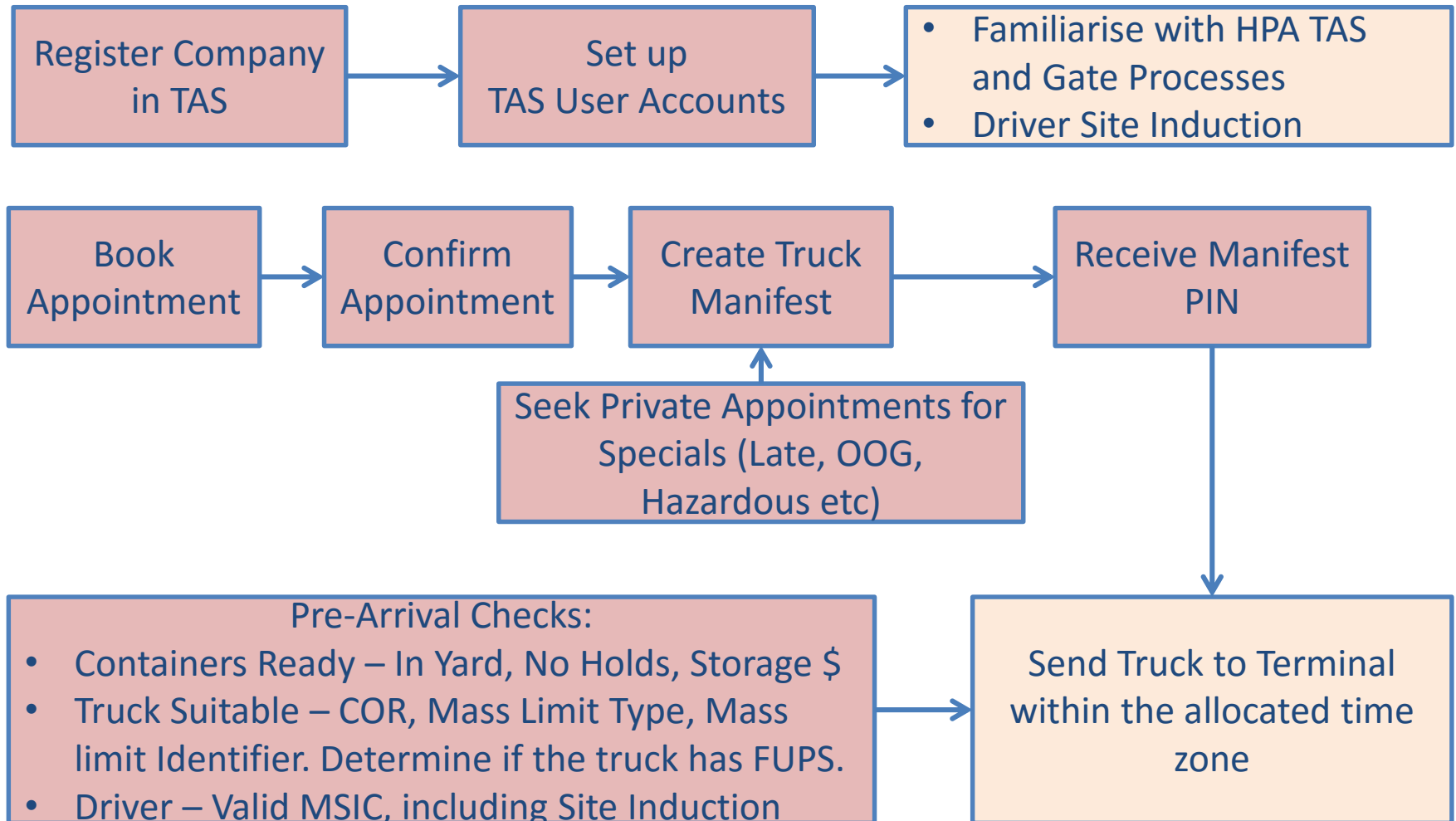
- **Booked Appointments**
 - *Linking Appointment to Carrier.*
 - *Carrier has 4 hours to confirm or Appointment is returned to pool*
- **Confirmed Appointments** – *Carrier is responsible once confirmed*
 - *Exports – Vessel Voyage + Gen/Reef/Empty + Container No (Prior to manifesting)*
 - *Imports – Container Number/EIDO*
- **Listing Appointments** – *Carrier is still responsible unless Appointment is taken up*
- **Manifesting**
 - *Carrier needs to provide Driver MSIC, Truck Rego, Appointments & Containers, Import EIDO, Container position, Export Reefer Door, and Carrier Declaration.*
 - *Carrier needs to organize payments, check that containers are ready for exchange before sending the truck.*
- **Manifest PIN** – *Carrier will be issued a unique Manifest PIN if manifest is accepted.*
- **Truck Arrival** – *Auto Gate (GOS) Process*
- **Exceptions** – *The Truck Driver can make Manifest amendments at the Drivers Amenity Building at the Terminal. This includes adding transit units, removing containers and amending container positions.*

Truck Appointment System (TAS)

Processes

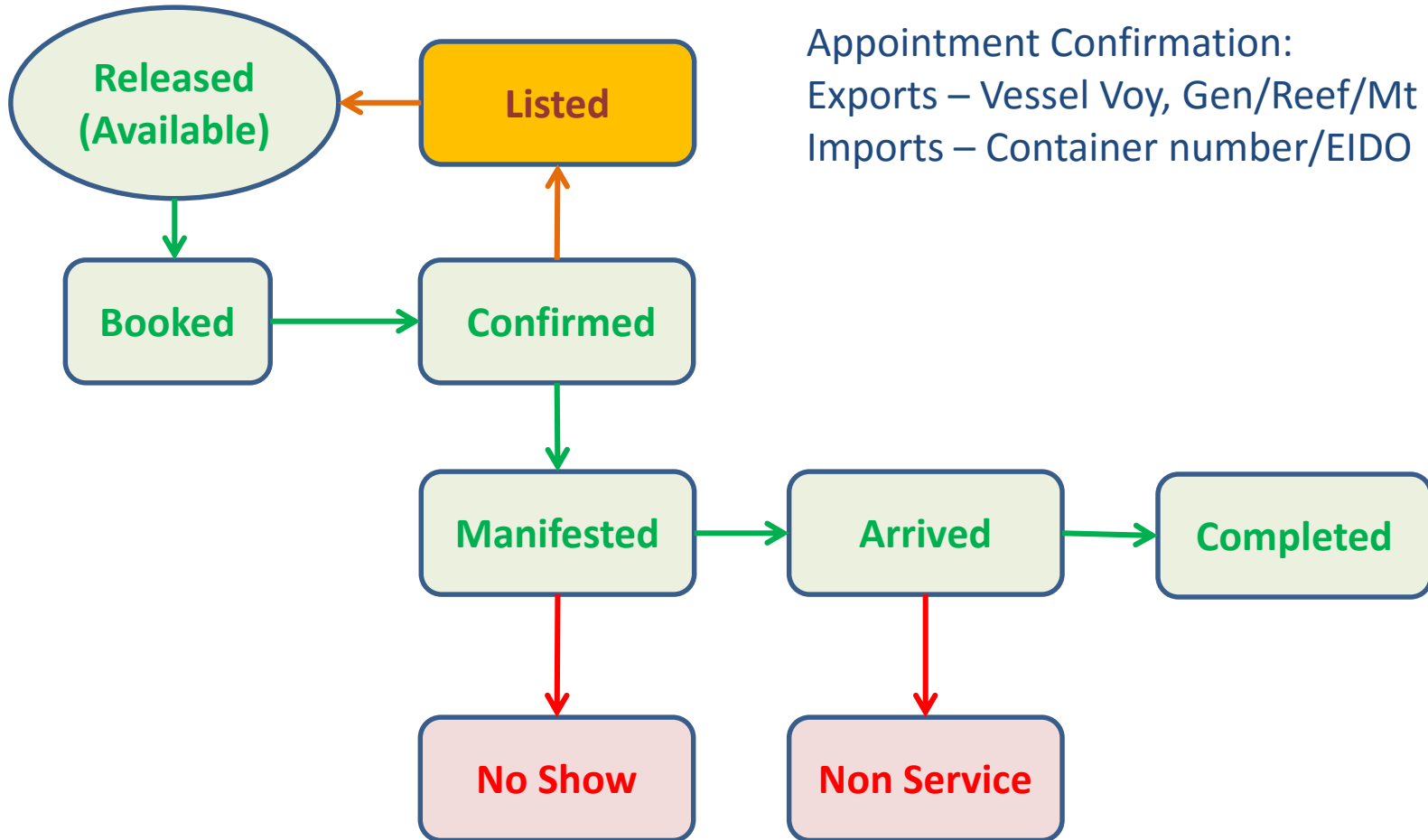


Carrier Processes



Truck Appointment System (TAS)

Appointment Status Changes





TAS - Features

HPA Portal Features

- Customer Notifications
- Container Enquiry and Storage Enquiries
- PRA

Vessel Schedules

- Vessel Schedules, Import Availability, Storage Start dates

Appointments

- Public Appointments
- Private Appointments

Truck Manifests

- Truck Manifest
- X-Ray Truck Manifest

Invoicing

- Container Storage Enquiries & Payment
- Weekly TAS and PBLIS Invoices

Reports

- Truck Performance
- Waterside Reports



Landside Process

Appointments

- The Terminal uses TAS to manage appointment releases
- The Carrier uses TAS to book and manage its own appointments

Truck Manifests

- The Carrier uses TAS to set up Manifest
- The Carrier nominates Container positions on truck
- TAS issues unique Manifest PIN for each accepted Truck Manifest

X-Ray Truck Manifests

- The Carrier picks from X-Ray Container lists

Truck Arrival at Terminal - Auto Gate Process

- System checks driver MSIC
- Driver confirms Truck Rego
- Driver Inputs Manifest PIN
- Driver Confirms Truck Manifest Exchange Details
- The GOS directs Truck into Truck Park to wait for Call Up or Exception Process



HPA Portal

On Line Registration



Register Company Page

Companies applying for access will need to complete this page to submit application to HPA



HOME

ENQUIRIES

REGISTER COMPANY

ABOUT

Log in

HPAPB, Sydney

10:41:46

Company Registration

Company Details

ABN:*

Company Name:

Company Website:

Company Types

Empty Container Park

☐

Freight Forwarder

☐

Train Operator

☐

Truck Operator

☐

Services

There are no permissions to allocate for the selected Company Types.

Email Notifications

HPAPB, Sydney

☐

HPAFI, Brisbane

☐

Physical Address

Address Line 1:*

Address Line 2:

Suburb:*

State:*

ACT

Postcode:*

Billing Address

Same as Physical Address

☐

Address Line 1:*

Address Line 2:

Suburb:*

State:*

ACT

Postcode:*

Main Contact

Title:

Mr



HPA Portal

<https://hpaportal.com.au>

Login Page



Login Page



Customer Portal and Truck Appointment System

HOME

ENQUIRIES

REGISTER COMPANY

ABOUT

Log in



HPAPB, Sydney



10:47:20

Login to HPA Portal

Username: *

Password: *

Remember me?

☐

I agree to the HPA [Terms and Conditions](#)

☐

Login

Forgot password



The user is prompted to check the 'Terms and Conditions' box



Customer Portal and Truck Appointment System

[HOME](#)
[ENQUIRIES](#)
[REGISTER COMPANY](#)
[ABOUT](#)

Log in

HPAPB, Sydney

10:48:51

Login to HPA Portal

1 Error

You must accept the Terms and Conditions to login to the HPA Portal.

Username: *

philipclo@gmail.com

Password: *

.....

Remember me?
☐

I agree to the HPA [Terms and Conditions](#)
☐

Login

Forgot password

HPA PORTAL - VERSION 1.6.0.0

HUTCHISON PORTS AUSTRALIA © 2012. ALL RIGHTS RESERVED.




Login Area


Note the User's name next to the 'Log out' button, and the Terminal name on the right.

The screenshot shows the web interface of the Hutchison Ports Customer Portal. At the top, there is a navigation bar with links: HOME, ENQUIRIES, ONLINE SERVICES, CUSTOMS, TAS, ADMINISTRATION, FINANCE, REPORTS, and ABOUT. Below this, a welcome message reads "Welcome Michael Alameddine" with a user icon. To the right, a dropdown menu shows "HPAPB, Sydney" and a clock displays "10:51:17". The main content area is titled "News" and features a news item dated "22/03/2017" with the headline "DG IN YARD AWAITING PICKUP AS AT 22/March". The text of the news item states: "ATT CARRIERS, the following HAZ units are in our yard awaiting pickup as at 22/March, ContNo OWNER APHU6527470 ANL APHU7220153 ANL APHU7361228 ANL APHU7361228 ANL APHU7371817 ANL DAYU6117163 MSK ECMU9851307 ANL MRKU5851990 MSK MSKU1569050 MSK OOLU1030795 OOL OOLU1436249 OOL OOLU2881640 OOL OOLU3947417 OOL TGHU4810075 ANL". It also includes a note about overstay time limits and contact information for landsidecoordinator.sictl@hutchisonports.com.au or 1800 472 000. The footer of the news item reads "HPA-Sydney".



PRA Menu Items


HUTCHISON PORTS
Customer Portal and Truck Appointment System



HOME
ENQUIRIES
ONLINE SERVICES
CUSTOMS
TAS
ADMINISTRATION
FINANCE
REPORTS
ABOUT

Welcome Michael Alameddine
PRA
CREATE PRA
HPAPB, Sydney
10:58:26

News
CONTAINERS
DRIVER

TA Sydney Notification 18:32
16/02/2017

TOSCA RUN - Port Botany's newest container terminal, Sydney International Container Terminals Limited (SICTL), is now operating. It received its first ship on Wednesday night, the Forum Fiji.

TA Sydney Notification 15:08
1/02/2017

TOSCA RUN - Port Botany's newest container terminal, Sydney International Container Terminals Limited (SICTL), is now operating. It received its first ship on Wednesday night, the Forum Fiji.

TA Sydney Notification 18:57
11/01/2017

The customers will only see his/her own PRA's
Select Container number to see PRA details

24



PRA Details Page

Firefox

PRA

https://hpaportal.com.au/HPAFI/ContainerPra/Create

Google

Welcome Philip Lo

Log out

Current Terminal: HPAFI, Brisbane

Change

Create PRA

Vessel Information

Vessel Voyage:*
Select...

Line Operator:*
Select...

Lloyds Number:

Consignment Information

Shipping Line Booking Reference:*

Port Of Loading:
AUBNE

Port of Discharge:*
Select...

Final Destination:

Container Information

Container / Breakbulk:*

☒ Container
☐ Breakbulk

Nested Container:*

☒ Yes
☐ No

Full/Empty:*

☒ Full
☐ Empty

Arrival Mode:*

☒ Truck
☐ Rail

Commodity Code:*
Select...

Container Number:*

Container Gross Weight:*
kg

Customs Authorisation Number (CAN):

Container ISO:*

Seals

Seal Number 1:

Seal Number 2:

Seal Number 3:

Out of Gauge Container

Is this an Out of Gauge Container?
☐ Yes
☒ No

Hazardous Container

Is this a Hazardous Container?
☐ Yes
☒ No

Email Addresses

You (Lo.Phillip@hutchisonports.com.au) will receive an email confirming Terminal acceptance or declination of this PRA. Is there anyone else you would like us to email?

Email Addresses:

Reset
Submit

HPA PORTAL - VERSION 0.10.15

HUTCHISON PORTS AUSTRALIA © 2012. ALL RIGHTS RESERVED.



Sample Message – Rejected PRA

From: <noreply@hutchisonports.com.au>
Date: Thu, Mar 21, 2013 at 1:36 PM
Subject: Rejected PRA - Container [REEF00001]
To:

The terminal has rejected your PRA for the following reasons:

- **Reefer temperature is mandatory!**

Vessel Information

Vessel Voyage: YJH 111
Lloyds Number: 9146704
Line Operator: COS

Consignment Information

Shipping Line Booking Reference: 1212
Port of Loading: AUBNE
Port of Discharge: CNXMN
Final Destination:

Container Information

Container/Breakbulk: Container
Container Number: REEF00001
Customs Authorisation Number: JA436MNPW
Container ISO: 43R1
Commodity Code: REEF
Full/Empty: Empty
Arrival Mode: Truck
Container Gross Weight: 18000 kg
Reefer Container

Reefer Indicator: Non-Operating
Brisbane Container Terminals Pty Limited
Shipper's Responsibilities

It is the Shipper's (or his Agent's) responsibility to check that information declared on a Pre-Receive Advice (PRA) is complete and correct.

Request for container record changes once the containers are received into the HPA terminal must go through the Shipping Companies, and may lead to handling charges.

Please refer to the HPA TAS Terms and Conditions for details.



HPA Portal

Enquiries & About



Hpaportal link: <https://hpaportal.com.au>

Public Page

Note the News Items (These are the notifications that a HPA user can publish via the hpaportal and also emails <to customers who have elected receive them>)



HOME

ENQUIRIES

REGISTER COMPANY

ABOUT

Log in



HPAPB, Sydney



11:22:25

News

DG IN YARD AWAITING PICKUP AS AT 22/March

22/03/2017

ATT CARRIERS,

the following HAZ units are in our yard awaiting pickup as at 22/March,



Menu items available under 'ENQUIRIES'



[HOME](#)
[ENQUIRIES](#)
[REGISTER COMPANY](#)
[ABOUT](#)

Log in

CONTAINER ENQUIRY

CONTAINER STORAGE ENQUIRY

VESEL SCHEDULE

HPAPB, Sydney

11:24:21

News

TA Sydney

16/02/2017

TOSCA RUN - Port Botanys newest container terminal, Sydney International Container Terminals Limited (SICTL), is now operating. It received its first ship on Wednesday night, the Forum Fiji.

TA Sydney Notification 15:08

1/02/2017

TOSCA RUN - Port Botanys newest container terminal, Sydney International Container Terminals Limited (SICTL), is now operating. It received its first ship on Wednesday night, the Forum Fiji.

TA Sydney Notification 18:57

11/01/2017

TOSCA RUN - Port Botanys newest container terminal, Sydney International Container Terminals Limited (SICTL), is now operating. It received its first ship on Wednesday night, the Forum Fiji.



Container Storage Enquiry


[HOME](#)
[ENQUIRIES](#)
[REGISTER COMPANY](#)
[ABOUT](#)



HPAPB, Sydney



11:25:31

Container Storage Enquiry

Container Number: *

Pick Up Date: *

22/03/2017


HPA PORTAL - VERSION 1.6.0.4

HUTCHISON PORTS AUSTRALIA © 2012. ALL RIGHTS RESERVED.




Vessel Schedules Page
Click the 'Vessel Voyage' to see details page.

← → ↻
hpaportal.com.au/HPAPB/Vessel
☆
⋮



HUTCHISON PORTS
Customer Portal and Truck Appointment System



HOME
ENQUIRIES
REGISTER COMPANY
ABOUT

Log in
HPAPB, Sydney
11:27:28

Vessel Schedule

Vessel Name	Vessel Voyage	HPA Vsl/Voy Ref	Service	Vessel Operator	Lloyds Number	Berth	ETA (Pilots)	ETD	Receiving Start	Receiving Cut-Off (Generals)	Receiving Cut-Off (Reefers)	Receiving Cut-Off (Empties)	Import Available	Import Storage Start
JPO VIRGO	JVI 011N	ASAL/JVI/S0443	ASAL	COS	9430765	HD2	09/02/2017 08:34:00	11/02/2017 09:00:00	02/02/2017 06:00:00	08/02/2017 14:00:00	08/02/2017 14:00:00	08/02/2017 14:00:00	10/02/2017 14:00:00	15/02/2017
XIN CHI WAN	XCW 175N	A3S/XCW/S0444	A3S	COS	9304772	HD2	11/02/2017 12:03:00	13/02/2017 11:00:00	06/02/2017 06:00:00	10/02/2017 14:00:00	10/02/2017 14:00:00	10/02/2017 14:00:00	13/02/2017 14:00:00	19/02/2017
HS SHACKLETON	SHK 1704N	ASAL/SHK/S0445	ASAL	HLC	9477799	HD2	16/02/2017 13:10:00	17/02/2017 20:05:00	09/02/2017 06:00:00	15/02/2017 14:00:00	15/02/2017 14:00:00	15/02/2017 14:00:00	18/02/2017 06:00:00	23/02/2017



'Vessel Schedules Enquiry' Details Page



[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[CUSTOMS](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Michael Alameddine**

HPAPB, Sydney

11:29:38

Vessel Voyage Enquiry

Line Operator Code:	ANL,COS,HLC,KLI,OOL,UAS	ETA (Pilots):	09/02/2017 08:34
Vessel Operator:	COS	ETD:	11/02/2017 09:00
Lloyds Number:	9430765	ATA:	09/02/2017 08:34
Vessel Name:	JPO VIRGO	ATD:	11/02/2017 09:00
Vessel Code:	JVI	First Lift:	09/02/2017 14:44
Voyage Reference:	011S	Last Lift:	11/02/2017 11:49
HPA Vsl/Voy Ref:	ASAL/JVI/S0443	Receiving Start:	02/02/2017 06:00
Service:	ASAL	Receiving Cut-Off:	08/02/2017 14:00
Berth:	HD2	Receiving Cut-Off (Reefers):	08/02/2017 14:00
		Receiving Cut-Off (Empties):	08/02/2017 14:00
		Import Available:	10/02/2017 14:00
		Import Storage Start:	15/02/2017



Menu Items available under 'ABOUT'



[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[CUSTOMS](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Michael Alameddine**

[HPAP](#)

[INFORMATION](#)
[FORMS](#)
[USER GUIDES](#)
[TERMS & CONDITIONS](#)

News

DG IN YARD AWAITING PICKUP AS AT 22/March

ATT CARRIERS,

the following HAZ units are in our yard awaiting pickup as at 22/March,

ContNo OWNER APHU6527470 ANL APHU7220153 ANL APHU7361228 ANL APHU7361228 ANL APHU7371817 ANL DAYU6117163 MSK ECMU9851307 ANL MRKU5851990 MSK MSKU1569050 MSK OOLU1030795 OOL OOLU1436249 OOL OOLU2881640 OOL OOLU3947417 OOL TGHU4810075 ANL

if the units overstay the allowable time limits as governed by Port Authorities NSW, relevant infringement notices will be issued. please arrange pickup of these HAZ units ASAP for more info. contact landsidecoordinator.sictl@hutchisonports.com.au or call 1800 472 000

HPA-Sydney



'Container Enquiry' input page


[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[CUSTOMS](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Michael Alameddine** 



HPAPB, Sydney



11:34:52

Container Enquiry

Container Number: *

Search

HPA PORTAL - VERSION 1.6.0.0

HUTCHISON PORTS AUSTRALIA © 2012. ALL RIGHTS RESERVED.



'Container Enquiry – Result' Page
Export Container Example
Note that the information is organised in blocks



HOME	ENQUIRIES	ONLINE SERVICES	CUSTOMS	TAS	ADMINISTRATION	FINANCE	REPORTS	ABOUT
Welcome Michael Alameddine				HPAPB, Sydney				11:46:06
Container Enquiry - Result								
Container Details								
Container Number: CCLU7374684			Category: EXPORT					
ISO: 45G1			Commodity Code: MTY					
Full / Empty: E			Gross Weight: 3002 (kg)					
Line Operator: COS			Port of Discharge: ZZOPT					
Port of Loading: AUSYD			Final Destination: ZZOPT					
Damage Indicator: No			Seal Number: -					
Controls								
Customs Authorisation Number (CAN): -			Shipping Line Booking Reference: CCLU7374684					
Customs Status: RELEASED								
Location								
Current Location: In Yard - Block 5								
Arrival & Departure								
Arrival Mode: Truck			Departure Mode: Vessel					
Received Date/Time: 22/03/2017 00:21			Loaded Date/Time: -					
Received Truck Registration: BSB007			Loaded Vessel Voyage: SCT 999					
			Loaded Vessel Name: EMPTY POOL SYDNEY					
X-Ray Details								
No Xray Events found								
								Back to Search



'Container Enquiry – Result' Page

Import Container Example

Note how the information is organised in blocks

HUTCHISON PORTS
Customer Portal and Truck Appointment System

HOME
ENQUIRIES
ONLINE SERVICES
CUSTOMS
TAS
ADMINISTRATION
FINANCE
REPORTS
ABOUT

Welcome Michael Alameddine
HPAPB, Sydney
11:40:27

Container Enquiry - Result

Container Details

Container Number:	APHU7361228	Category:	IMPORT
ISO:	4500	Commodity Code:	HAZD
Full / Empty:	F	Gross Weight:	22100 (kg)
Line Operator:	ANL	Port of Discharge:	AUSYD
Port of Loading:	HKHHKG	Final Destination:	AUSYD
Damage Indicator:	No	Seal Number:	-

Controls

Customs Authorisation Number (CAN):	-	Shipping Line Booking Reference:	-
Customs Status:	RELEASED	Import Storage Start Date:	24/03/2017

Location

Current Location:	In Yard - Block 4
-------------------	-------------------

Arrival & Departure

Arrival Mode:	Vessel	Departure Mode:	-
Discharged Date/Time:	20/03/2017 06:30		
Discharged Vessel Voyage:	XYN 020S		
Discharged Vessel Name:	XIN YAN TIAN		

Hazardous Container Details

IMDG Code	Weight (kg)
9	10547

X-Ray Details

No Xray Events found

Back to Search



HPA Portal

TAS - Timeslots



New TAS Menu Items


HUTCHISON PORTS Customer Portal and Truck Appointment System



HOME	ENQUIRIES	ONLINE SERVICES	CUSTOMS	<u>TAS</u>	ADMINISTRATION	FINANCE	REPORTS	ABOUT
Welcome Michael Alameddine 				TEMPLATE MANAGEMENT WORK CALENDAR APPOINTMENT MANAGEMENT TRUCK MANIFEST BULK RUN MANAGEMENT TRUCK MONITORING	 HPAPB, Sydney   11:47:41			
News <div> DG IN YARD AWAITING PICKUP AS AT 22/March 22/03/2017 </div> <p>ATT CARRIERS,</p> <p>the following HAZ units are in our yard awaiting pickup as at 22/March,</p> <p>ContNo OWNER APHU6527470 ANL APHU7220153 ANL APHU7361228 ANL APHU7361228 ANL OOL OOLU2881640 OOL OOLU3947417 OOL TGHU4810075 ANL</p> <p>CMU9851307 ANL MRKU5851990 MSK MSKU1569050 MSK OOLU1030795 OOL OOLU1436249</p>								



Book Appointment Screen



[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[CUSTOMS](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Michael Alameddine**

HPAPB, Sydney
11:49:11

Book Appointments

Date:

Restrictions when booking appointments

- The maximum number of appointments that can be booked in each zone in each direction is the lesser of
 - the available appointments for that zone and direction or
 - the number of appointments bookable in one zone in one direction in one request (5).
- While multiple users can log in at any one time, the system will only process one request from your organisation in a given period of time - additional requests within the window will be ignored.

	Import			Export			Unspecified		
Zone	Available	Request	Booked	Available	Request	Booked	Available	Request	Booked
0	27	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
1	27	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
2	0	<input type="text" value="0"/>	0	0	<input type="text" value="0"/>	0	0	0	0
3	27	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
4	21	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
5	24	<input type="text" value="0"/>	0	26	<input type="text" value="0"/>	0	0	0	0
6	10	<input type="text" value="0"/>	0	21	<input type="text" value="0"/>	0	0	0	0
7	14	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
8	21	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
9	18	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
10	0	<input type="text" value="0"/>	0	0	<input type="text" value="0"/>	0	0	0	0
11	5	<input type="text" value="0"/>	0	25	<input type="text" value="0"/>	0	0	0	0

	Import			Export			Unspecified		
Zone	Available	Request	Booked	Available	Request	Booked	Available	Request	Booked
12	17	<input type="text" value="0"/>	0	21	<input type="text" value="0"/>	0	0	0	0
13	19	<input type="text" value="0"/>	0	27	<input type="text" value="0"/>	0	0	0	0
14	26	<input type="text" value="0"/>	0	27	<input type="text" value="0"/>	0	0	0	0
15	24	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
16	17	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
17	18	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
18	0	<input type="text" value="0"/>	0	0	<input type="text" value="0"/>	0	0	0	0
19	16	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
20	18	<input type="text" value="0"/>	0	25	<input type="text" value="0"/>	0	0	0	0
21	18	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
22	18	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0
23	18	<input type="text" value="0"/>	0	28	<input type="text" value="0"/>	0	0	0	0

Book



Appointment Dashboard Screen



Customer Portal and Truck Appointment System



[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[CUSTOMS](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Michael Alameddine**

HPAPB, Sydney **11:53:13**

Appointment Dashboard

Search Criteria

Truck Carrier:*	<input type="text" value="All"/>	Zone	<input type="text" value="All"/>
Appointment Date from:*	<input type="text" value="22/03/2017"/>	Direction	<input type="text" value="All"/>
Appointment Date to:*	<input type="text" value="27/03/2017"/>	Status	<input type="text" value="Select Statuses"/>

Appointment Number:	<input type="text"/>	Container Number:	<input type="text"/>
---------------------	----------------------	-------------------	----------------------

Page 1 of 1

 Page Size:

Arrival Window Start Time	Appointment Number	Carrier	Manifest Reference	Direction	Type	Container Number	Container Length	Container Location	Commodity Code	Vessel Voyage	Confirm/Manifest By	Status	Impediment	Select
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
22/03/2017 00:00	0322001030	BSB	20170322001954	Export	Public	CCLU7374684	40	In Yard - Block 5	MTY	SCT 999		Departed		<input type="checkbox"/>
22/03/2017 00:00	0322001028	MCS	20170322006985	Export	Public	DFSU6609446	40	In Yard - Block 6	GENL	SHK 1709N		Departed		<input type="checkbox"/>



Confirm Appointment Screen

HOME	ENQUIRIES	ONLINE SERVICES	TAS	ADMINISTRATION	FINANCE	REPORTS	ABOUT
------	-----------	-----------------	-----	----------------	---------	---------	-------

Welcome Philip Lo
Log out
Current Terminal: HPAFI, Brisbane
Change

Public Appointment Details

Appointment Number:	0927151010	Direction: *	Export
Status:	Booked	Arrival Window start time:	27/09/2013 15:00
		Confirm By:	27/09/2013 13:13

Container Details

Do you have a pre-advised container? * ☐ Yes ☒ No

Commodity Code: *	GENL
Vessel Voyage: *	RSE 001N

Confirm Appointment



Confirm Appointment Screen

HOME
ENQUIRIES
ONLINE SERVICES
TAS
ADMINISTRATION
FINANCE
REPORTS
ABOUT

Welcome Philip Lo
Log out
Current Terminal:
HPAFI, Brisbane
Change

Public Appointment Details

Appointment Number:	0927151010	Direction: *	Import
Status:	Booked	Arrival Window start time:	27/09/2013 15:00
		Confirm By:	27/09/2013 13:13

Container Details

Container Number: *	<input type="text"/>	Fetch
eIDO Pin:	<input type="text"/>	
Commodity Code:		Import Available:
Vessel Voyage:		Import Storage Start:
ISO Code:		Storage Owing:
Container Length:		Current Location:
Container Gross Weight:		Customs Status:
Full/Empty:		

Confirm Appointment



Confirmed Appointment



Customer Portal and Truck Appointment System



[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[CUSTOMS](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Michael Alameddine**

HPAPB, Sydney

11:54:36

Public Appointment Details

Appointment Number:	0322001030	Direction:	Export
Status:	Manifested - 20170322001954	Arrival Window start time:	22/03/2017 00:00
Truck Arrival Status:	Departed		

Container Details

Do you have a pre-advised container? * ☒ Yes ☐ No

Container Number: *	CCLU7374684
Commodity Code:	MTY
Vessel Voyage:	
ISO Code:	45G1
Container Length:	40
Full/Empty:	Empty
Container Gross Weight:	3002 kg



HPA Portal

Truck Manifest



Truck Manifest Menu

HOME	ENQUIRIES	ONLINE SERVICES	CUSTOMS	TAS	ADMINISTRATION	FINANCE	REPORTS	ABOUT
Welcome Michael Alameddine				TEMPLATE MANAGEMENT		HPAPB, Sydney		
				WORK CALENDAR		11:56:3		
News				APPOINTMENT MANAGEMENT		22/03/201		
DG IN YARD AWAITING PICKUP AS AT 22/March				TRUCK MANIFEST		CREATE MANIFEST		
ATT CARRIERS, the following HAZ units are in our yard awaiting pickup as at 22/March, ContNo OWNER APHU6527470 ANL APHU7220153 ANL APHU7361228 ANL APHU7361228 AN OOLU1436249 OOL OOLU2881640 OOL OOLU3947417 OOL TGHU4810075 ANL				BULK RUN MANAGEMENT		ECMU9851307 ANL MRKU5851990 MSK MSKU1569050 MSK OOLU1030795 OO		
				TRUCK MONITORING				



Truck Manifest Dashboard



[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Michael Alameddine**

HPAPB, Sydney

12:09:13

Truck Manifest Dashboard

Search Criteria

Appointment Number	<input type="text"/>	Driver MSIC:	<input type="text"/>
PIN:	<input type="text"/>	Truck Registration:	<input type="text"/>
Carrier Code:	<input type="text"/>	Time Zone From: *	<input type="text" value="22/03/2017"/>
		Time Zone To: *	<input type="text" value="28/03/2017"/>

Manifest Reference:	<input type="text"/>	Container Number	<input type="text"/>
---------------------	----------------------	------------------	----------------------

[Search](#)
[Create Bulk Run Manifest](#)
[Create Truck Manifest](#)

Page 1 of 19

 Page Size :

Manifest Reference	Type	Truck Registration	Carrier Code	Driver MSIC	Manifest PIN	Status	Containers	Time Zone	Gate In	DAB	CallUp	YardIn	OnGrid	First Lift	Last Lift	Gate Out	TTT
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
20170322003818	TM	NTDVI	NTD	OSC0121568	45099	Accepted	1	22/03/17 00:00	22/03/2017 00:22		22/03/2017 00:22	22/03/2017 00:23	22/03/2017 00:27	22/03/2017 00:34	22/03/2017 00:34	22/03/2017 00:46	13
20170322006203	TM	AHT022	AHT	OSC0124474	49474	Accepted	2	22/03/17 00:00	22/03/2017 02:12		22/03/2017 03:17	22/03/2017 03:18	22/03/2017 03:23	22/03/2017 03:29	22/03/2017 03:33	22/03/2017 03:42	81
20170322005159	TM	AST052	AST	OSC0134079	54494	Accepted	2	22/03/17 00:00	22/03/2017 00:06		22/03/2017 00:07	22/03/2017 00:08	22/03/2017 00:15	22/03/2017 00:22	22/03/2017 00:27	22/03/2017 00:34	21
20170322006985	TM	CC68ET	MCS	OSC0091291	60033	Accepted	1	22/03/17 00:00	22/03/2017 00:02		22/03/2017 00:02	22/03/2017 00:04	22/03/2017 00:09	22/03/2017 00:19	22/03/2017 00:19	22/03/2017 00:20	17



Create Truck Manifest Screen

[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Philip Lo** [Log out](#)
 Current Terminal: **HPAFI, Brisbane** [Change](#)

Registration:* Driver MSIC Number:* Truck Configuration: 20' Has Side Loader: ☐ Yes ☒ No Movement Reference: - Manifest PIN: - Status:

Notifications:
 lo.philip@hutchisonports.com.au will receive an email confirming this manifest. Is there anyone else you would like us to email?

EXPORT APPOINTMENTS **IMPORT APPOINTMENTS** TRANSIT 20' TRANSIT 40' **SAVE**

27/09/2013		12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00
KHS400720	40'												
25.7t	20:00	In Community											
KHS400606	40'												
28.6t	20:00	In Community											
KHS400846	40'												
28.4t	20:00	In Community											

Additional
Emails

Driver and Truck Info

Exp & Imp
Tabs

Truck Graphic to match
configuration

Add Transit Containers

Date & Time Zone
Containers for selection



Creating and Amending Truck Manifest

- Complete the Driver and Truck Details section (The Truck picture will change to reflect the selected truck configuration)
- Input additional Notifications email addresses
- Select the Export or Import Tab
- Select the Date and Time Zone (You will see the Container Cards <confirmed appointments> for the selected date and time zone)
- Select and drag the Container Card on to the truck graphic (The Truck picture will highlight the eligible positions for the selected container)
- Review and then click 'Save'
- Accept the 'Truck Manifest – Carrier's Declaration'
- The Truck Manifest will progress from status 'Pending' to 'Accepted'
- TAS will display a Manifest PIN when the Truck Manifest is Accepted
- The Carrier will receive email notification to confirm Manifest acceptance/rejection



Adding an Import Container with Impediments and Errors

[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome Philip Lo
[Log out](#)

Current Terminal: HPAFI, Brisbane
[Change](#)

Registration:*
Driver MSIC Number:*
Truck Configuration:
20'
Has Side Loader:
☐ Yes ☒ No
Movement Reference:
Manifest PIN:
Status:

Notifications:
lo.philip@hutchisonports.com.au will r

[EXPORT APPOINTMENTS](#)
[IMPO](#)

Edit Appointment Details

This appointment has errors.

eIDO Pin is required

This appointment has impediments.

Storage Owing: \$194.70 on 27/09/2013

Container Number:
LGPU2136339

EIDO Pin:

Commodity Code:
GENL

Vessel Voyage:
WRD1 001S

Container Length:
22'

Container Gross Weight:
14220

[UPDATE](#)
[CANCEL](#)

27/09/2013
12:00
13:00
14:00
15:00
16:00
17:00
18:00
19:00
20:00
21:00
22:00
23:00

SAVE

UPDATE CANCEL



Adding a Transit Container on the Truck

[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome Philip Lo [Log out](#)
Current Terminal: **HPAFI, Brisbane** [Change](#)

Registration:* **TRK111**
 Driver MSIC Number:* **MSIC007**
 Truck Configuration: **B-Double**
 Has Side Loader: ☐ Yes ☒ No
 Movement Reference: -
 Manifest PIN: -
 Status:

Notifications:
 lo.philip@hutchisonports.com.au will receive an email confirming this manifest. Is there anyone else you would like to add?

[EXPORT APPOINTMENTS](#)
[IMPORT APPOINTMENTS](#)
[TRANSIT 20'](#)
[TRANSIT 40'](#)
[SAVE](#)

Transit Container Details
×

Please provide container number and weight for transit container.

Container Number:

Container Weight: kg

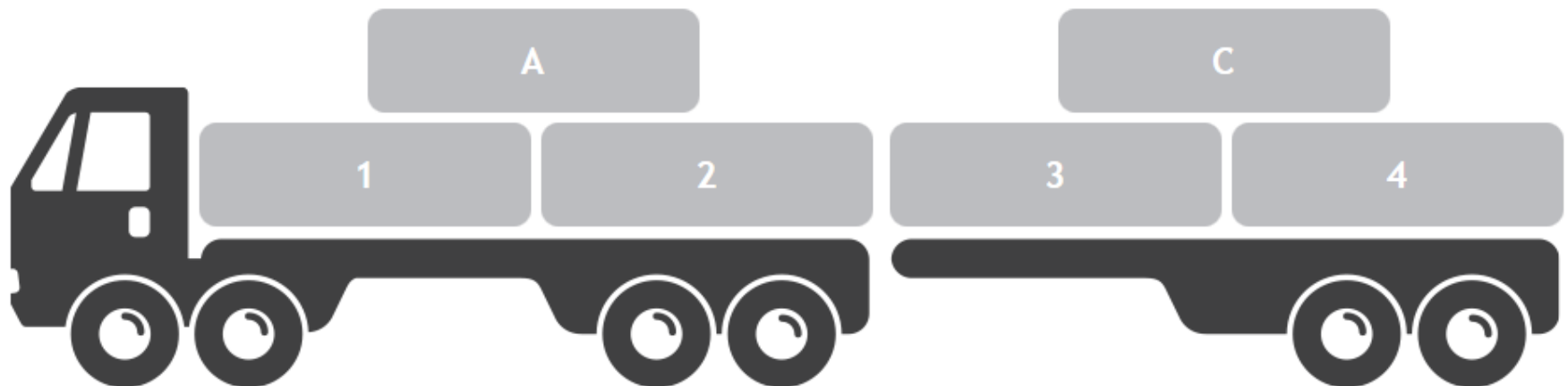
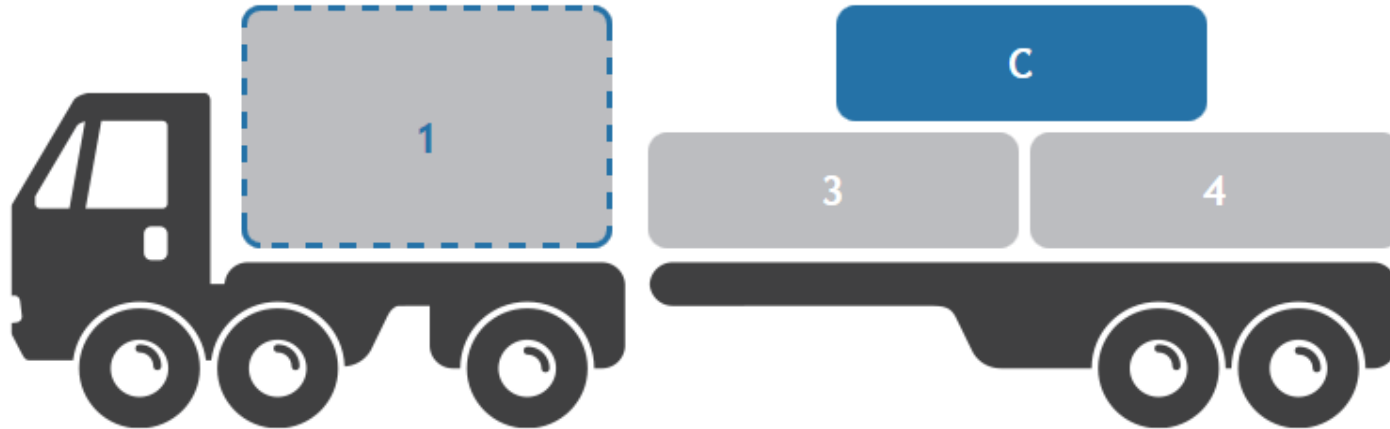
[SAVE](#)
[CANCEL](#)

27/09/2013
 ◀
12:00
13:00
14:00
15:00
16:00
17:00
18:00
19:00
20:00
21:00
22:00
23:00
▶

Drag Container on to truck



Acceptable Container Positions on Truck





Truck Manifest – Carrier’s Declaration

Carrier to Accept upon saving of Truck Manifest

Truck Manifest – Carrier’s Declaration ✕

1. The assigned Truck is suitable for the manifested movements and conforms to all Federal and State Chain of Responsibility requirements.
2. The Carrier has checked that the assigned truck will not be over its allowable Gross Vehicle Mass and Axle Weight Limits.
3. If you are carrying hazardous goods
 - a. the assigned Truck Driver has the necessary certification for the manifested truck and movements, including appropriate certification for the hazardous classes.
 - b. the assigned Truck has all the necessary placards for the classes of hazardous containers manifested
4. If you are carrying over-dimensional containers/ cargoes
 - a. the assigned Truck has the necessary permits to move the manifested over-dimensional containers/ cargoes and you have a permit.
5. At time of GATE IN it is the responsibility of the Truck Driver to update details of the Manifest, where necessary, by using the Drivers Amenity Building at the Terminal. Failure to update container positions will result in a Non Service of the Truck visit.

ACCEPT **DECLINE**



An Accepted Truck Manifest – with Movement Ref, Manifest PIN, and Status ‘Accepted’

[HOME](#)
[ENQUIRIES](#)
[ONLINE SERVICES](#)
[TAS](#)
[ADMINISTRATION](#)
[FINANCE](#)
[REPORTS](#)
[ABOUT](#)

Welcome **Philip Lo** [Log out](#)
Current Terminal: **HPAFI, Brisbane** [Change](#)

Registration:*	Driver MSIC Number:*	Truck Configuration:	Has Side Loader:	Movement Reference:	Manifest PIN:	Status:
042IUJ	OSC0069029	Super B-Double ▾	<input type="radio"/> Yes <input checked="" type="radio"/> No	0927135434	23350	Accepted

Notifications:
 fleetcontrol@qld.chalmers.net.au will receive an email confirming this manifest. Is there anyone else you would like us to email?

[EXPORT APPOINTMENTS](#)
[IMPORT APPOINTMENTS](#)

[TRANSIT 20'](#)
[TRANSIT 40'](#)

[SAVE](#)
[DELETE](#)

Container Number	Weight	Time
CAXU6781901	2.5t	13:00 2
CAXU6721116	2.5t	13:00 M05
CAXU6780865	2.5t	13:00 3
CAXU6340090	2.5t	13:00 3

27/09/2013

12:00

13:00

14:00

15:00

16:00

17:00

18:00

19:00

20:00

21:00

22:00

23:00



Sample Message – Accepted Truck Manifest

From: <noreply@hutchisonports.com.au>
Date: Mon, Mar 25, 2013 at 3:59 PM
Subject: Accepted Truck Manifest - 0325153910
To:

The Terminal has accepted your Truck Manifest. Below are the details of your Truck Manifest:

Truck Information

Carrier Code: AJI

Truck Registration: TRAK02

Driver MSIC Number: DRAK02

Truck Visit Date/Time: 25 Mar 2013 15:00

Movement PIN: 13676

Export Container Information

Appointment Number	Container	Commodity	Size
TA13032514543710015	TRAK00001	GENL	40



Sample Message – Rejected Truck Manifest

From: <noreply@hutchisonports.com.au>
Date: Mon, Mar 25, 2013 at 2:51 PM
Subject: Rejected Truck Manifest - 0325147961
To:

The terminal has rejected your manifest for the following reasons:

- Appointment [23234234] is not found.

Truck Information

Carrier Code: AJI

Truck Registration: 23123

Driver MSIC Number: 123123

Truck Visit Date/Time: 25 Mar 2013 14:00

Movement PIN: 54951

Export Container Information

Appointment Number	Container	Commodity	Size
23234234	SOOG000001	ODIM	40
23132	SHAZ0000001	HAZD	40



Our Mission

**To be the Global Market Leader in
Port Development, Operations and Logistics Services**



SICTL Auto Gate Process
2018



- Overview
- SICTL Auto Gate Process – Overview
- Before Truck Arrival
- Traffic Flow in the Terminal
- Pre-Gate
- Driver Amenities Building (DAB)
- Call Up & Yard Entry Point (YEP)
- Container Exchange in the Manual Areas-OOG, F/racks, B/bulk
- Container Exchange in the ASC Areas
- Weigh in Motion (WIM)
 - Mass Limits (GML, HML, CML, Permit)
- Department of Agriculture, Fisheries and Forestry
- Exit Gate
- Help



1. Truck Manifest — Every Truck Visit Must be Manifested correctly

2. Automatic Gate Process — Arrive at the Terminal:

- Within the Allocated Time zone
- With Valid driver MSIC
- With Manifest PIN for the Visit

Note : There is No grace Period unless published via TAS Notifications

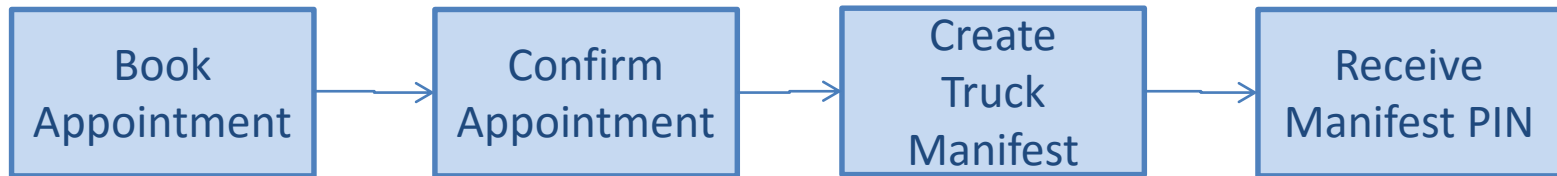
3. Gate Kiosks — Follow Simple Screen Instructions

4. Driver Amenity Building (DAB) — Simple manifest changes allowed including update of container position, transit containers and removing containers.

5. MSIC Scan at every Process Point — The MSIC Scan will identify the Driver, the Truck, and Location in Terminal



Before Truck Arrival: Carrier Action



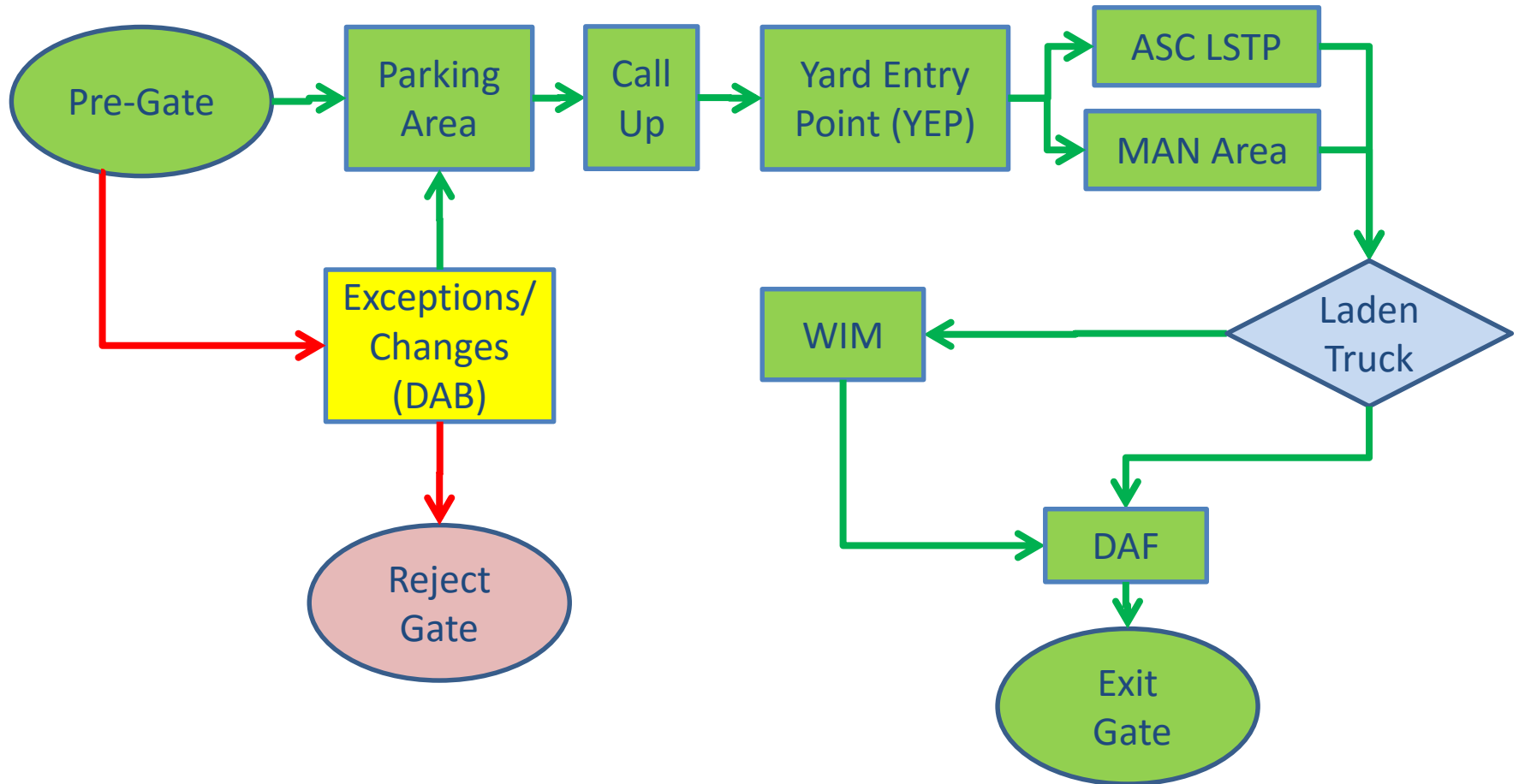
- The Carrier will complete the above steps using TAS
- The Driver must have Unique Manifest PIN for the Visit
- The Truck must Arrive within the allocated Time Zone

To ensure that the Truck Visit is Efficient – Carriers must Check the following before Time Zone Starts or Truck Arrival :

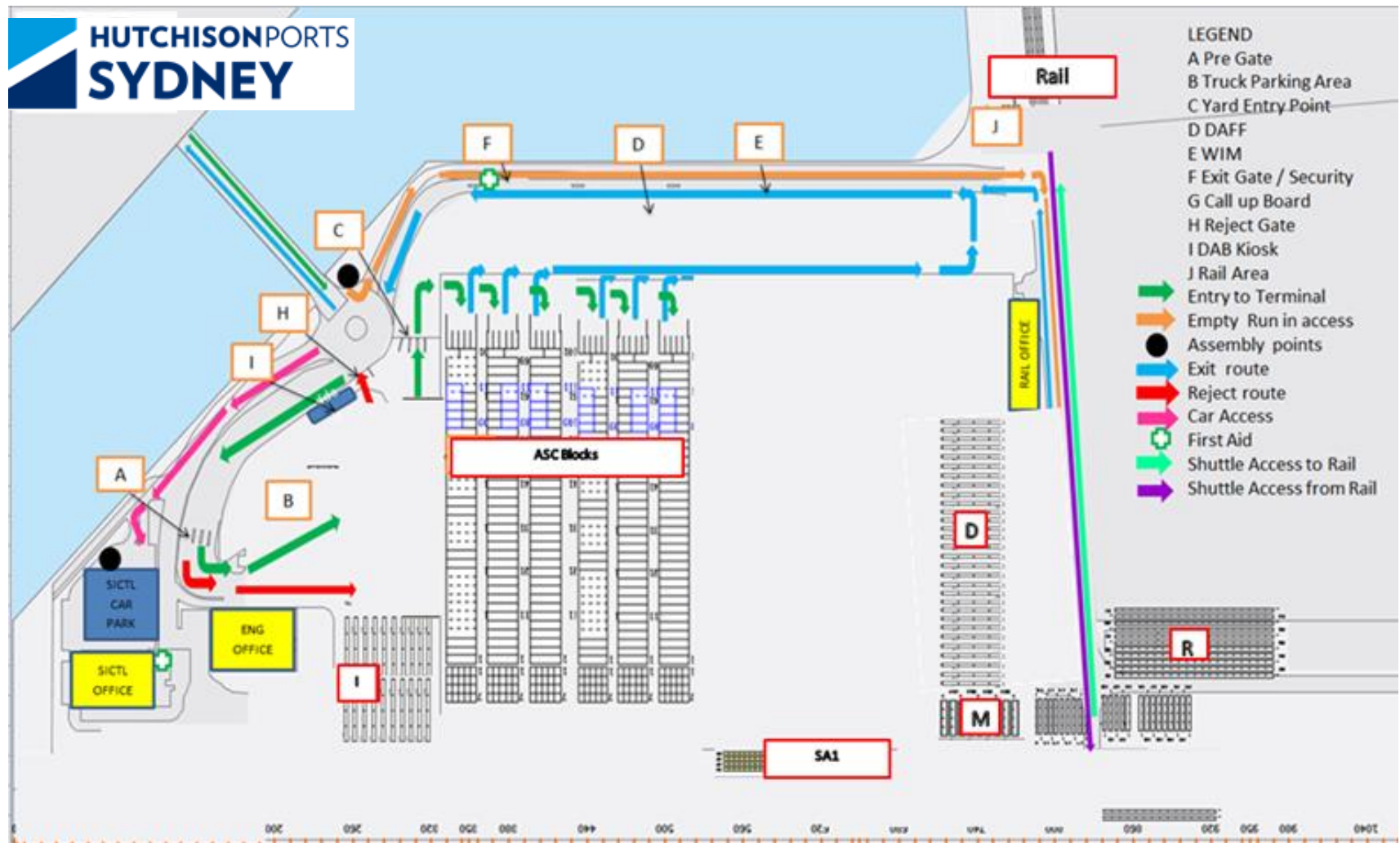
1. **Containers** – Ready for Exchange (Holds, Container in Yard, Payment)
2. **Truck Manifest** – Must be Correct and Accurate (Manifest PIN), please ensure manifest is made **prior to start** of time-slot (note 15 min rule)
3. **MSIC** – Driver MSIC is valid, including SICTL Site induction
4. **Truck** – Must be suitable for the Manifested Exchanges (COR Requirements)
5. **Manifest PIN** – Driver must have Unique PIN for each Visit
6. **Arrival Time** - Within the allocated Time-zone



Truck Flow in the Terminal

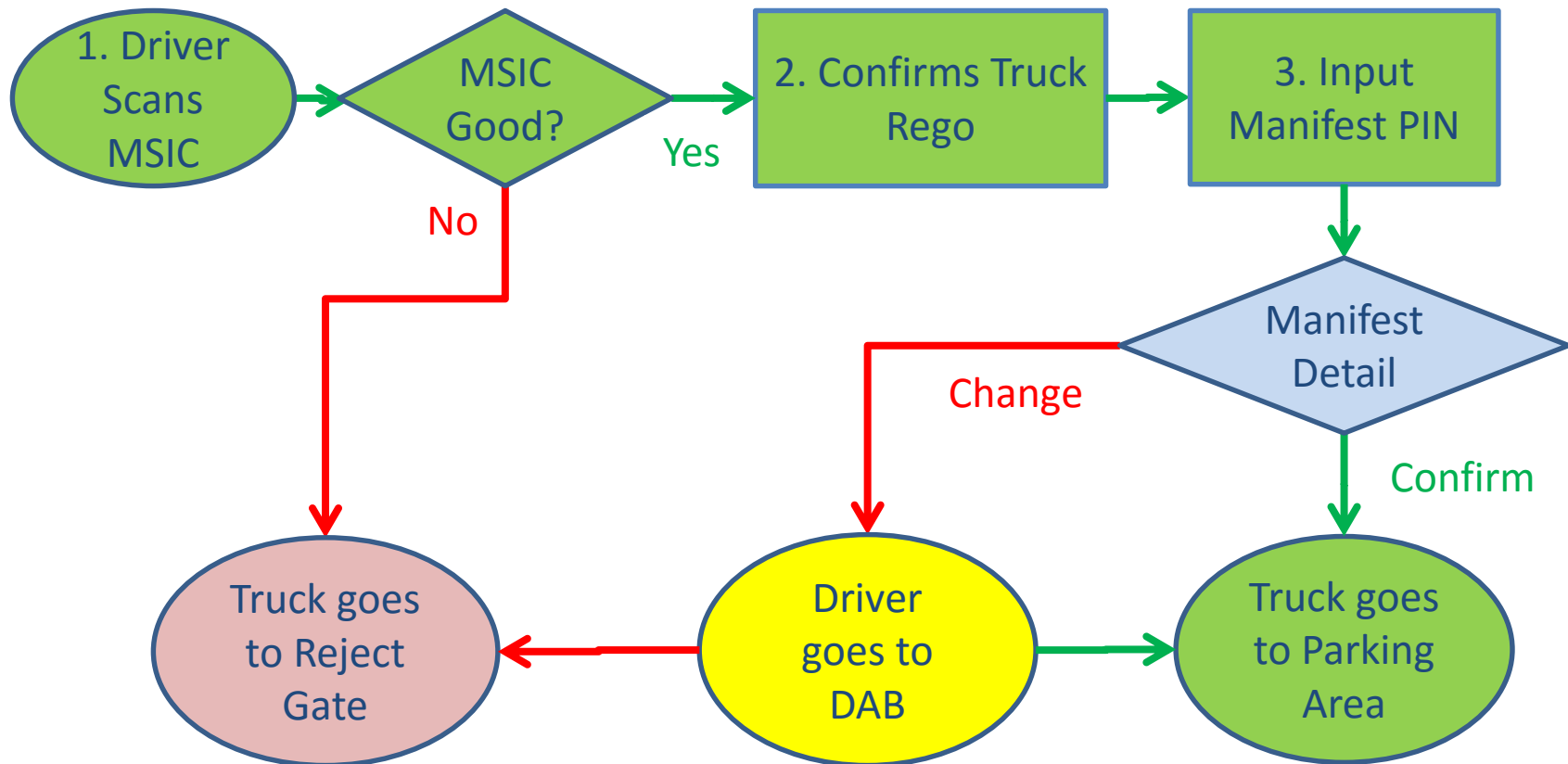


Truck Routes in the Terminal





Truck Arrives at the Pre-Gate Lane Kiosk



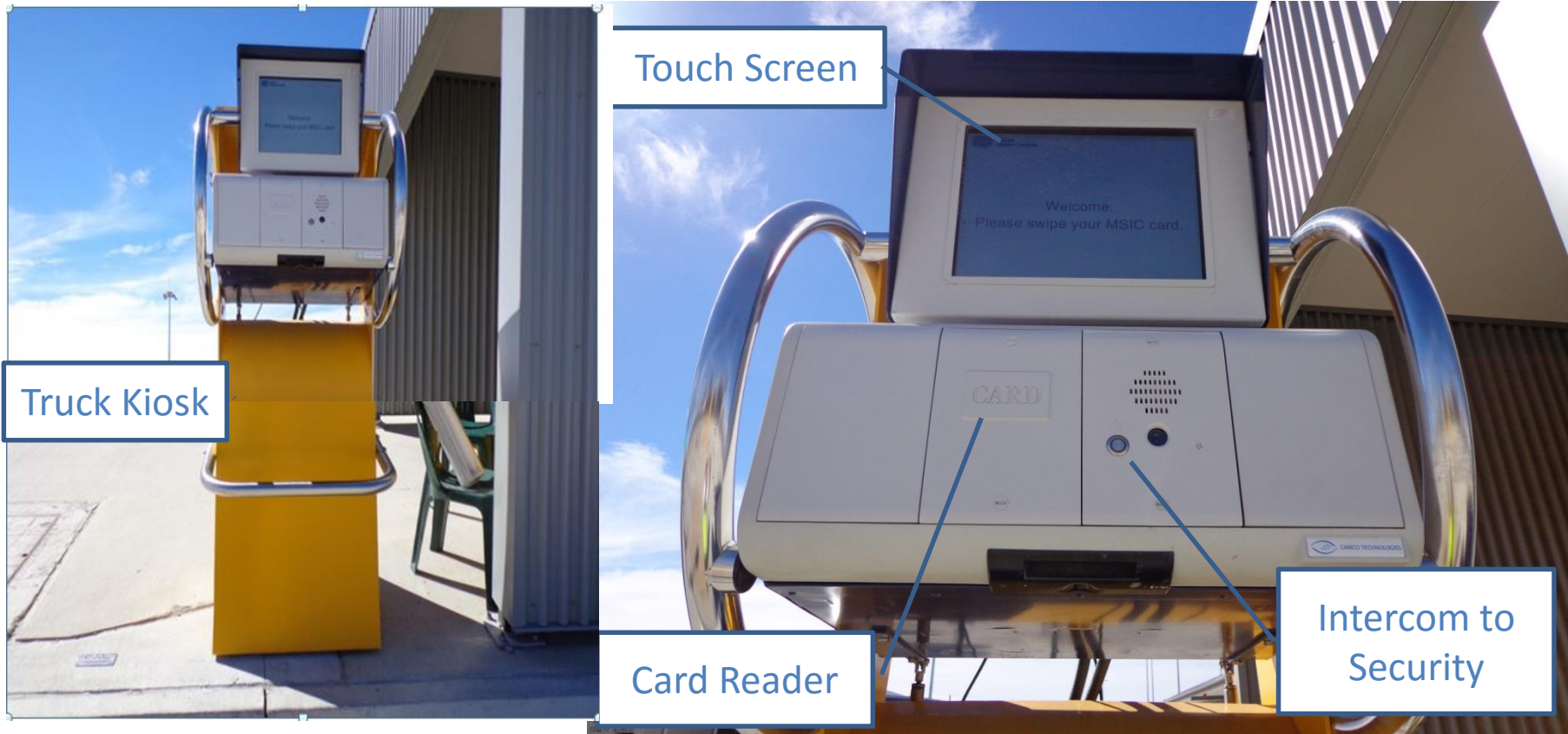


Truck Stops at Pre-Gate Kiosk:

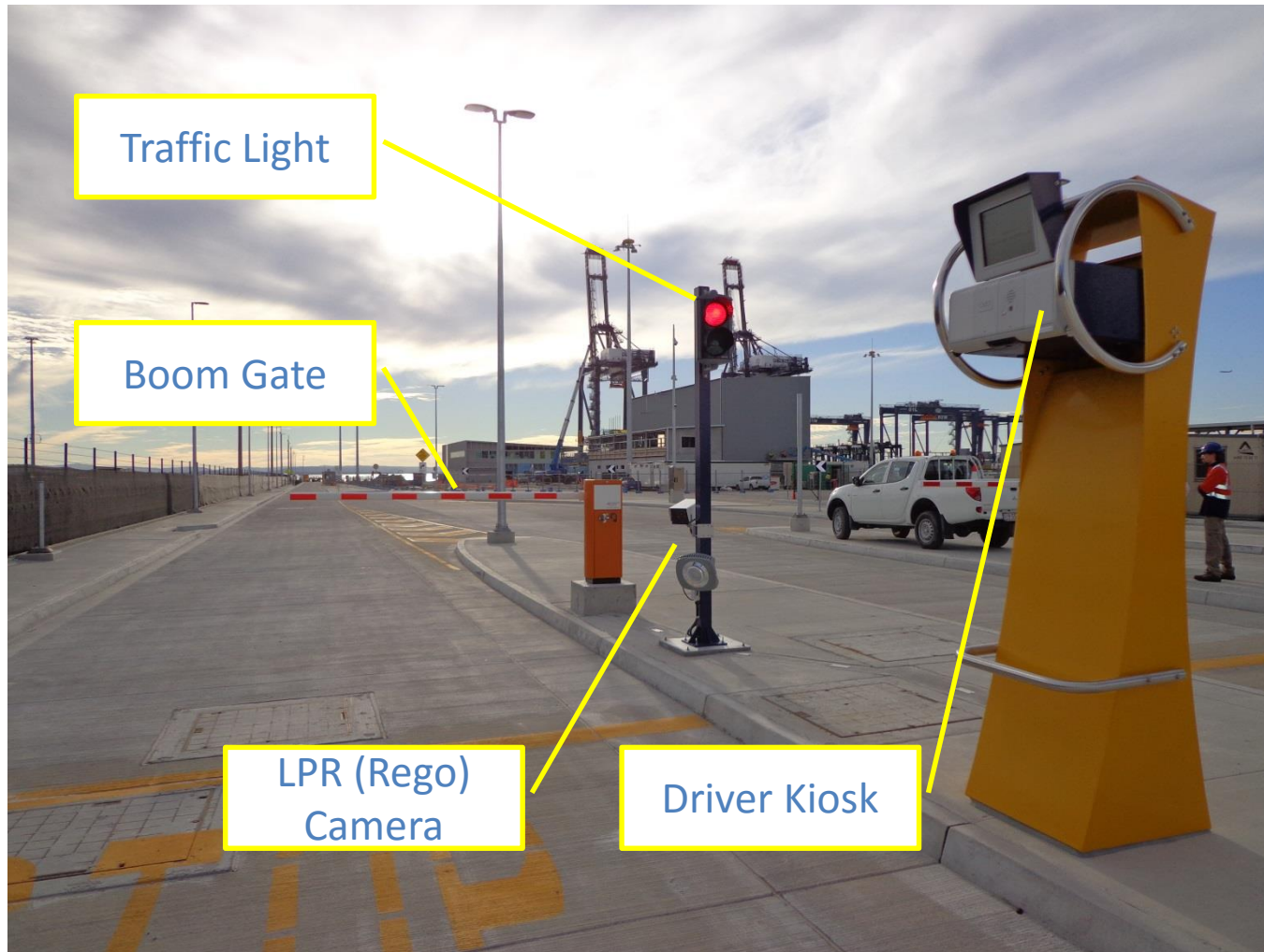
1. Scan MSIC
2. Confirm/ Enter Truck Rego
3. Enter Manifest PIN (Driver is allowed 3 Tries to get it right)
 - Confirm/ Reject Truck Manifest Details on Screen
 - Confirm -> Go to Parking Area
 - Reject -> Go to DAB
 - System will instruct Truck to Go to Reject Gate if:
 - Arriving Early/ Late
 - No Manifest found or No Container Exchange
 - MSIC details not found
 - 3 Incorrect Manifest PIN attempts



Pre-Gate Kiosk



Pre-Gate Truck Lane





Pre-Gate – Driver Kiosk






Welcome.
Please Place MISC Card on Reader.



Please input your Rego.

1	2	3	4	5	6	7	8	9	0	
Q	W	E	R	T	Y	U	I	O	P	CORR
A	S	D	F	G	H	J	K	L	ENTER	
Z	X	C	V	B	N	M				



MSIC: HPA0000008
Is this Rego correct?
TAS222

YES **NO**



Please input your Manifest PIN.

1	2	3	CORR
4	5	6	
7	8	9	
0			



<u>Container</u>	<u>IC Mode</u>	<u>Length</u>	<u>Pos</u>	<u>Doors</u>	<u>Hold</u>
EXPU4441234	GR	20	1	Aft	N

ACCEPT

CHANGE



MSIC: HPA0000015
Go to
the Parking Area.



MSIC: HPA0000008
Driver report to
DAB



Go to the DAB Kiosk:



1. Scan MSIC
2. Enter Manifest PIN
3. System will display the Manifested Container Details – Change Options:
 - Remove Container
 - Change Container Position
 - Change Export Reefer Door Direction
 - Add Transit Container/ Change Grounding Container to Transit
4. Confirm/ Reject the Changed Details
 - Confirm -> Go to Parking Area
 - Reject -> Go to Reject Gate (No Container Exchange)



Kiosk in the DAB





Container	IC Mode	Length	Pos	Doors	Hold	Remove	Change
EXPU4441234	GR	20	1	Aft	N		

ACCEPT
ADD TRANSIT
REJECT



MSIC: HPA0000008
Enter the size of the container.
TRAN4567111

20'

40'



Please input the container number.

1	2	3	4	5	6	7	8	9	0	CORR	ENTER	
Q	W	E	R	T	Y	U	I	O	P			
A	S	D	F	G	H	J	K	L				
Z	X	C	V	B	N	M						








MSIC: HPA0000008
Enter the new position.
TRAN1234567

1

2

A




<u>Container</u>	<u>IC Mode</u>	<u>Length</u>	<u>Pos</u>	<u>Doors</u>	<u>Hold</u>	<u>Remove</u>	<u>Change</u>
6661234	GR	20	1		N		
TRAN4567111	TR	20	2		N		

ACCEPT

ADD TRANSIT

REJECT



MSIC: HPA0000015

Go to
the Parking Area.



MSIC: HPA0000008

Please contact the tower
or proceed to the reject gate.



Wait in the Parking Area - Look for your Truck Rego on the Call Up Board

Call Up Board Display – Truck Rego and ASC Block ID or MAN (Manual Area)

YEP Gate Process - When your Truck Rego is called up:

1. Go to the YEP Gate Kiosk
2. Scan your MSIC
3. Follow Kiosk Screen Instructions and Traffic Light
4. Proceed into the allocated ASC Block /MAN (Manual Area)

Truck Call Up Board

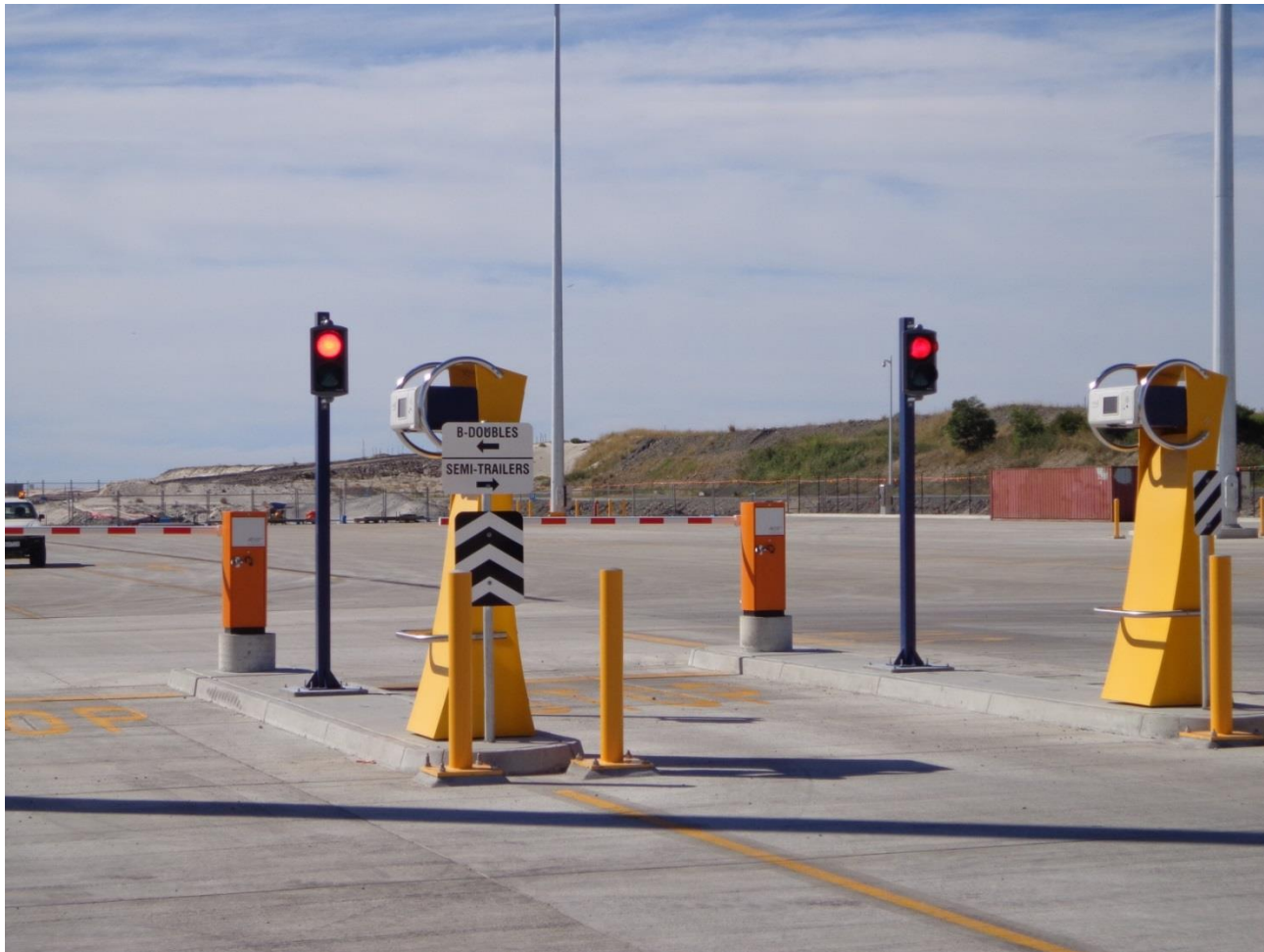


Call Up Board will Display:
Truck Rego, ASC Block ID or MAN (for Manual Area)





YEP Gate Lanes and Kiosks





MSIC: HPA0000015
Go to a LSTP.
Block: 3



ASC LSTP Truck Lanes and Driver Booths





Safety First

1. Awareness of other truck movements/ pedestrians
2. Speed limit 20km on site, additional care required when reversing
3. Stay within chosen lane (do not walk about)
4. Ensure PPE compliance: high viz clothing or vest, safety footwear
5. Follow all screen instructions
6. Exit LSTP via the designated route



1. Back the truck into an available lane, ensure your front twist locks of the trailer are inline with the marked position
2. Set the twist locks on trailer
3. Go into the Driver Booth
4. Scan the MSIC
5. Confirm that twist locks are okay
6. Stay on the Pressure Mat
7. Only leave the Driver Booth if you need to reset the twist locks...and only when the ASC is not in the LSTP area
8. The Screen instruction will tell you go to Exit Gate when all exchanges are completed





ASC LSTP Driver Booth Kiosk



ASC LSTP Driver Booth
Driver to Stay on the
Pressure Mat! If a driver
moves off the mat this will
fault the ASC and effect
your Truck turn around
time.



Please ensure all
twist locks are unlocked.

OK

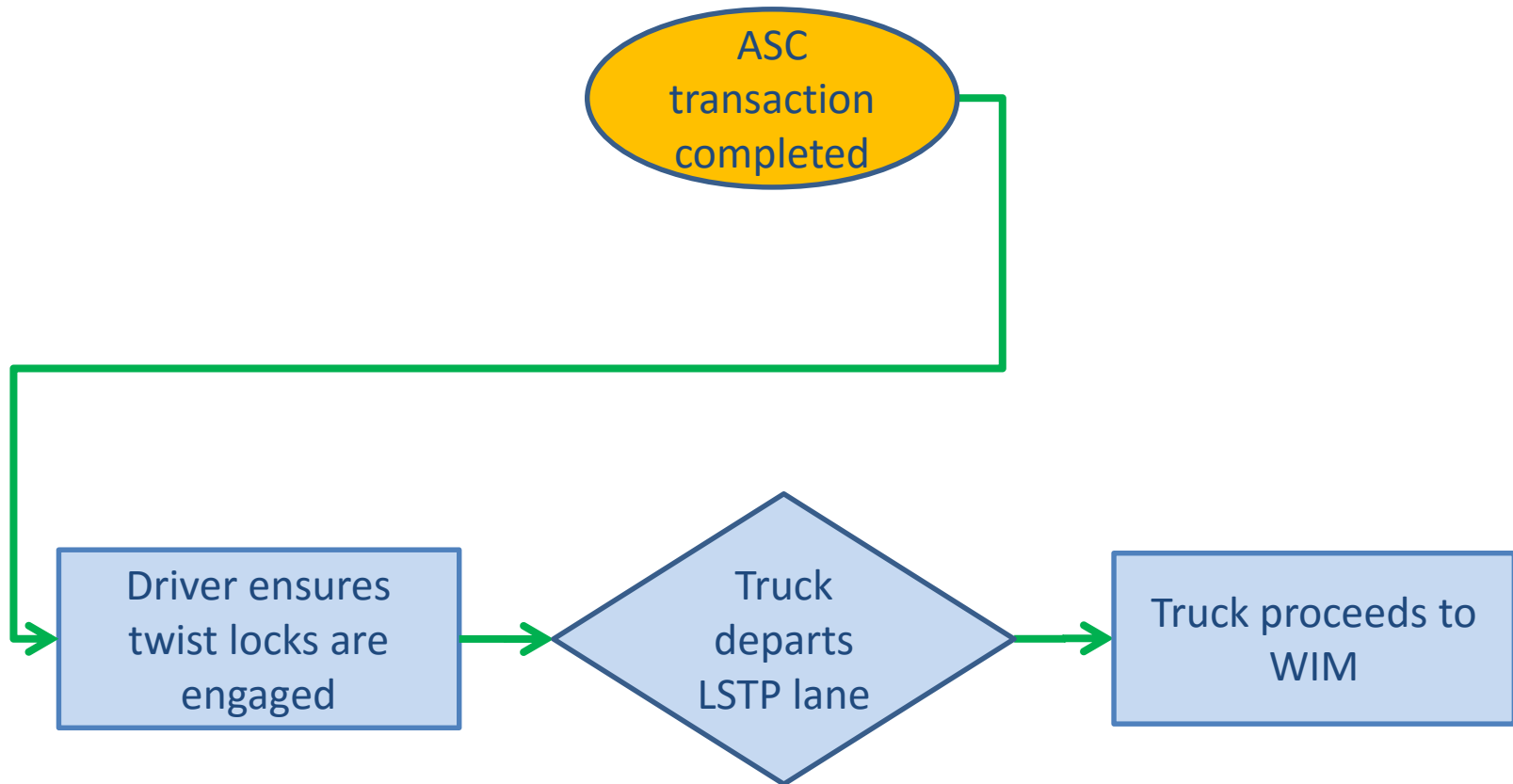


MSIC: HPA0000015
Waiting for the ASC...
Please remain on the Pressure Mat
for Service Continuity



1. **Large Red Emergency Stop button** - e.g. if truck is being lifted.
2. **Blue light** - ASC is approaching need to be standing on mat
3. **Orange light** - when illuminated remain on mat or ASC will stop
4. **Red light** - fault button press intercom when illuminated
5. When ASC is approaching it will make a *buzzing* sound **Stay on the Pressure Mat in the booth**
6. Remain on mat until light turns off, keep an eye on the screen
7. Then engage twist locks and leave site safely following the designated exit route







All cargo exiting the Terminal is subject to Weigh in Motion (W.I.M). This will provide a weight of the vehicle as well as a height reading to comply with the appropriate regulations.

The Gate Operating System (GOS) will control the truck progress in the WIM lane using traffic light and boom gate at the lane entry.

1. The GOS will allow the truck to proceed into the WIM lane when it is available.
2. The weighbridge will weigh the truck and send the calculated results to the GOS.
3. The truck will approach the pedestal at the lane exit where the driver will scan the MSIC. The GOS will record the WIM results and the Truck exchange details.
 - a. The truck driver will input the mass limit type that the truck is operating under:
 - i. GML – General Mass Limit
 - ii. CML – Concessional Mass Limit.
 - iii. HML – Higher Mass Limit
 - iv. Permit
 - b. The truck driver will input the Mass limit identifier. (not required for GML)
 - c. The truck driver will specify if the truck has FUPS (Front Underrun Protection Systems)
 - d. The truck driver will be prompted to confirm selection
 - e. Message to the driver via the WIM lane exit Kiosk screen
 - f. Traffic/ indicator lights will inform the driver of WIM results and required actions.
 - g. Boom gate will open and allow the truck to exit the WIM lane.
 - h. WIM printer will print a receipt confirming the recorded results
 - i. Boom gate will open and allow the truck to exit the WIM lane.
4. The GOS will store the WIM process timestamps and events as part of the truck visit log

Note : If a breach of the regulations occurs per the following classifications
 Minor (G) and Substantial (O) breaches must report to a nominated CFS in the port precinct
 Severe (R) is not permitted to leave the Terminal



**HUTCHISON PORTS
SYDNEY**

-----WEIGHBRIDGE RECEIPT-----

Visit ID: 232493
 Trucking Company:
 License Plate: ABC123
 MSIC: HPA0116842
 Mass Limit: GML
 Mass Limit Permit: N/A
 FUPS: Yes

PICKUP CONTAINERS
 Container: TCNU55840158
 Gross Weight: 25600

Weight Status:
GREEN
NOT OVERHEIGHT
 Gross Weight
40340 KG
 Gross Weight Overload
0 KG

1 – Weight 5200 KG
 Overload 0 KG
 2 - Weight 1600 KG
 Overload 0 KG
 3 - Weight 19140 KG
 Overload 0 KG

Arrived on 09-03-2018 at 11:10
 Printed on 09-03-2018 at 12:03

Instructions to drivers:

RED	Severe Breach - Call Terminal Control for Rehandling
YELLOW	Minor or Substantial Breach Travel to a nominated CFS
GREEN	No Breach Proceed to Exit
Truck Height Breach Call Terminal Control for Rehandling	

Check the Weight Ticket and ensure that the truck loading is in compliance with the relevant regulations. SICTL will unload containers upon request from the Truck driver and Conditions

-----END OF WEIGHBRIDGE RECEIPT-----



MSIC: HPA0000008
Please wait while your
Truck is processed...



Select Mass Limit

GML

CML

HML

PERMIT



Please input your mass limit identifier.




FUPS Present?

YES

NO



 **HUTCHISON**PORTS
SYDNEY

Mass Limit Overview

Is this information correct?

Mass Limit Type

HML

FUPS Present

Yes

Mass Limit Identifier

PERMIT123

YES

NO

 **HUTCHISON**PORTS
SYDNEY

Please confirm the weighbridge result:
GREEN

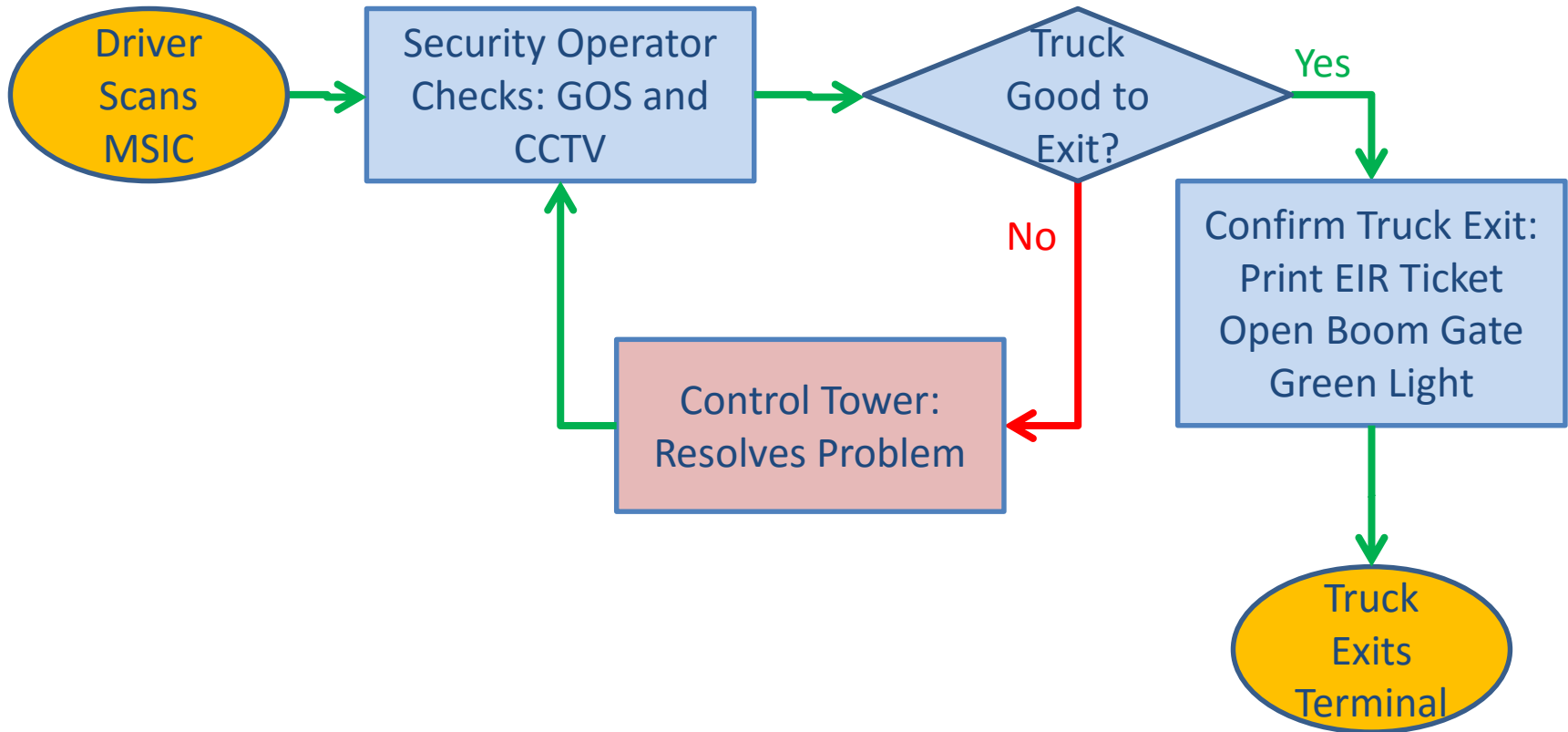
No Breach
Proceed to Exit

OK

Import cargo exiting the Terminal gates is subject to inspection for external contamination by DAF Officers. Contaminated cargoes could be restricted from exiting the port precinct and directed to a DAF treatment facility outside of S.I.C.T.L.



Truck Arrives at the Exit Gate Lane





Go to the Exit Gate Lane Kiosk:

1. Scan MSIC
2. Wait for Screen Instructions
3. The Security will do the necessary checks before authorising the truck exit
4. Exit Terminal when the green light comes on, and the boom gate opens



MSIC: HPA00000008
Please wait while your
Truck is processed...



Simple Checks to Ensure your Truck Visit to SICTL is Safe and Efficient:

1. **Container** Readiness – Containers ready for Exchange
2. **Truck Manifest** Ready – Manifest Correct and Accurate
3. **Truck** – Suitable for the Truck Visit – COR Requirements. Ensure that:
 - a) The mass limit the truck is operating under is known
 - i. The mass limit identifier is known, Driver has the Identifier number
 - b) The presence of FUPS on the truck is known
4. **Driver** – MSIC Valid, SICTL Site Induction Valid, Driver has Manifest PIN
5. **Truck Arrival** – Within Allocated Time zone
6. **Follow Kiosk Screen Instructions** – Kiosk Intercom for exceptions
7. **Modify Manifest at DAB** – Cntr Pos, Exp Reefer Door Dir, Transit Cntr
8. **Follow Instructions** from Terminal Security, Ground and Control Staff
9. **Safety First**